

FAMILY MOTOR COACH ASSOCIATION

CHAPTER BYLAWS

ROCKY MOUNTAIN CHAPTER

Revised April 2006

ARTICLE I - CHAPTER NAME

The name of this not-for-profit organization shall be the Rocky Mountain Chapter of the Family Motor Coach Association, Inc., hereinafter referred to as Chapter and FMCA. (Certified as a non-profit organization by the Colorado Secretary of State on November 23, 1993)

ARTICLE II - OBJECT

1. **PURPOSE:** This Chapter exists to promote social, recreational, and informational exchange activities that provide for the enjoyment and pleasurable use of family member coaches.
2. **AREA/SCOPE:** This Chapter shall be authorized to function in the Rocky Mountain Area with mutual interest in motorhoming in the State of Colorado .

ARTICLE III - MEMBERS

1. ELIGIBILITY: To be eligible for and to maintain membership in the Chapter, a person must own at least one-third (1/3) of an FMCA-approved coach, be in good standing with FMCA, and meet the dues requirement and provisions set forth in the Bylaws of this Chapter.

Membership in this Chapter shall not be denied any person because of race, sex, religion, color, marital or family status, age, nationality, or disability.

2. The term "Family Unit," is defined as a person; his or her spouse, or partner; dependents

of each, regardless of age; non-dependent grandchildren and great-grandchildren aged 18 and under.

3. The term "Membership," is defined as either a family unit or an individual or individuals

owning a Qualifying Motor Coach who share a membership number.

4. The term "Member," is defined as each adult who, jointly or individually, constitutes a membership. The voting rights of each member are defined in the description of each category.

5. The term "Qualifying Motor Coach," is defined as a self-propelled, completely self-contained vehicle that contains all the conveniences of a home, including cooking, sleeping, and permanent sanitary facilities, and in which the driver's area is directly accessible in a walking position from the living quarters. The terms motor coach and motorhome may be used interchangeably.

3. DUES AND FEES:

- A. ANNUAL DUES: Annual payment of Chapter and National dues enables persons to become active members and entitled to all rights and privileges of the Chapter and FMCA. The annual dues for membership, in the Chapter, shall be an amount established by the membership. (See Standing Rules).

- B. RENEWAL: Renewal dues from Chapter members become due and payable on the first (1) of July for the next membership year.

- C. INITIAL APPLICATION: Application for new membership shall be accompanied by payment of annual Chapter and National dues (unless already an FMCA member). If an initial application is accepted after 1 April, the dues shall be regarded as covering the next membership year.

- D. INITIATION FEE: New and reinstated members may be required to pay an initiation fee in an amount established by the Chapter membership. (See Standing Rules)

- E. ARREARS: Any member whose dues remain unpaid for more than 3 months after becoming due (1 October) shall be considered delinquent; after an additional 2 months (1 December) membership is canceled.

ARTICLE IV - OFFICERS

1. DUTIES OF OFFICERS: The duties of elected officers shall be as defined in the Member and Volunteer Handbook. (FMCA Bylaws Article XVI). Also see Standing Rules for Chapter Officer and Committee Members duties.

2. TERMS OF OFFICE: The elected officers of this Chapter shall serve a two (2) year term of office, or until their successors are elected.

3. RIGHTS AND LIMITATIONS:

A. A member must own a Qualifying Motor Coach (motorhome) or at least 1/3 interest in a Qualifying Motor Coach (motorhome) in order to hold office in this chapter.

B. An individual FMCA member may hold office(s) in only one (1) chapter.

C. Individual FMCA members may hold no more than two (2) offices in the same chapter.

D. Any member in good standing may be nominated from the floor for any elective office.

E. Only Full Members, Full Lifetime Members, Life Members, or Honorary Members who have advanced from one of these classes have the right to hold office in this Chapter.

F. No official or member shall become vested of any right, title to, or interest in any Chapter property, except as required by law.

4. EXECUTIVE BOARD:

- A. The officers of the chapter (President, 1st and 2nd Vice Presidents, Secretary, Treasurer, National Director, Alternate National Director and the Immediate Past President) shall constitute the Executive Board.

- B. The Executive Board shall have general supervision of the affairs of the chapter between its business meetings. The Board shall be subject to the orders of the chapter, and none of its acts shall be in conflict with the chapter or FMCA bylaws.

ARTICLE V - COMMITTEES

- 1. APPOINTMENT: Committee members and Chairpersons (except Nominating Committee) shall be appointed by the President.

- 2. DUTIES: All committees shall function within the policies of the Chapter and under the direction of the President. (exception is the Nominating Committee) Financial reports, vouchers, and monies due the Chapter shall be submitted on a timely basis.

- 3. QUORUM: A Committee quorum shall be a simple majority.

ARTICLE VI - CHAPTER ADMINISTRATION

- 1. AUTHORITY: This Chapter shall be democratically self-governed, deriving its existence and authority from the consent of its membership assembled in meeting or, in certain instances, by mail vote on stated propositions.

A. ORGANIZATIONAL YEAR: The fiscal year of the Chapter shall commence on 1 January and end on 31 December

B. MEMBERSHIP YEAR: The membership year of the Chapter shall commence on July 1 and end on June 30.

2. CHAPTER MEETINGS:

A. Types: The term "meeting" shall include coach rallies, campouts, dinner meetings, and any other gatherings suitable to the function of the Chapter.

B. BUSINESS MEETINGS: The Chapter must hold at least two (2) business meetings each membership year at which a quorum is present. Said meetings must be at least fourteen (14) days apart and be duly announced in advance to the membership.

C. ANNUAL MEETING: The election of officers will take place at the Annual Meeting which is usually held in the month of September. The general membership is to elect Chapter officers, including a President, First & Second Vice Presidents, a Secretary, a Treasurer, a National Director, and an Alternate National Director. Also, they shall elect a Nominating Committee. The nominations for all offices and committees will be in accordance with the Election Schedule as shown in the Standing Rules.

D. QUORUM: A quorum for the transaction of business at any duly-called Chapter meeting is 25% of the family unit memberships or 15 family unit memberships whichever is less.

E. VOTING: The Chapter has established that voting will be one vote for each adult member in good standing under applicable Chapter and FMCA bylaws. A simple majority shall be required to approve or disapprove any matter. Balloting by mail may be undertaken when a proposed matter is of such importance or urgency

that a total membership vote is advisable.

F. **PARLIAMENTARY PROCESS:** The rules contained in the current edition of ROBERT'S RULES OF ORDER NEWLY REVISED shall govern this Chapter's proceedings to which they are applicable and in which they are not inconsistent with the Constitution and Bylaws of FMCA, and the Bylaws of this Chapter.

4. **MAINTAINING AFFILIATION:** This Chapter must maintain a minimum of fifteen (15) family unit members. The Chapter Secretary shall furnish to the National Office of FMCA, no later than the last week in December, a membership list, a list of chapter officers, and assurance that two (2) business meetings were held.
5. **ANNUAL AUDIT:** An annual audit of the Chapter's financial books and records shall be undertaken and reported to the membership at the Annual Election meeting.
6. **APPLICATION OF NATIONAL CONSTITUTION AND BYLAWS:** This Chapter accepts and agrees that the Chapter Bylaws shall conform to any mandatory requirements stipulated in the Constitution and Bylaws of FMCA.

ARTICLE VII - ELECTIONS

1. NOMINATING COMMITTEE COMPOSITION:

- A. The Nominating Committee shall consist of three (3) Chapter members in good standing, and elected every two years by the Chapter Membership. The nominating committee is elected by and responsible to the chapter membership.

- B. Election of an individual to the Nominating Committee shall not prohibit that person from being nominated for an elected office.

2. NOMINATING COMMITTEE DUTIES:

- A. To select one of its members as Nominating Committee Chairman.
- B. To present a slate of candidates for the Chapter Offices of President, 2 Vice Presidents, Secretary, Treasurer, National Director, and an Alternate National Director to be voted on by Chapter membership. The slate of candidates to be nominated in accordance with the election schedule as shown in the Standing Rules.
- C. To obtain clear and written acceptance of the nominees to serve the Chapter should they be elected.
- D. To make certain that nominated candidates are members in good standing and qualified under applicable National and Chapter bylaws.
- E. To present to the Executive Board, candidates to fill vacancies that occur in elected Chapter offices between scheduled elections.
- F. The Nominating Committee is NOT responsible to obtain candidates for positions on the Nominating Committee as the membership shall nominate these candidates from the floor.

ARTICLE VIII - AMENDMENT OF BYLAWS

1. **MANDATORY AMENDMENTS:** National Bylaw Amendments applicable to Chapter operations shall be automatically adopted by the Chapter and are not subject to a vote by the Chapter membership.
2. **AMENDING PROCEDURE:** These Bylaws may be amended by a 2/3 affirmative vote of the members present and voting at a duly-called meeting, providing that prior notice of at least thirty (30) days has been given of the proposition(s) to amend.

Any member of the Chapter may propose amendments to the Bylaws.

Approved amendments to these Bylaws become effective immediately upon their adoption, or at such time as specified in the amendment.

3. **DISTRIBUTION:** Copies of changes, additions, amendments, or revisions to these Bylaws shall be forwarded to the National Office and to the National Area Vice President.

ARTICLE IX - LIQUIDATION AND DISSOLUTION

In the event of dissolution of this Chapter of FMCA, by majority vote of the chapter, all of the remaining assets of the Chapter shall be contributed to the purpose(s) for which the Chapter is organized, or to a qualified non-profit charity or charities.

EFFECTIVE DATE: April 2006

REVISED: Sept 2006

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